

Swimming Taranaki Board Meeting – Minutes



Venue:	Zoom	Date:	14/09/2021	Time:	6.30pm
In Attendance:	Tracey Knofflock, Donna Bouzaid, Sue Darney, Denyse Salisbury, Lisa Goble				

Item	Discussion/Decisions	Moved/2nd	Responsibility
Apologies	Kayanna Keenan		
Conflict of Interest	No conflicts to note		
Confirmation of Previous Minutes	Minutes of the 10 August 2021 meeting were read and accepted. No matters arising from these minutes.	Tracey/Lisa	
Governance/Strategic Planning	Coach/Athlete Development (Donna/Lisa) Participation (Tracey/Denyse) Communication Kayanna/Sue <ul style="list-style-type: none"> Board members running each area of the strategic plan need to be aware of purpose, vision and mission, how are we going to achieve it – ie: communication linked to Admin, need to be prepared for any potential questions at AGM and to proceed forward with implementing ideas for October meeting. 		Donna/Lisa Tracey/Denyse Kayanna/Sue Board
Policies	No review required this month. Policies required for review in October, to review with Donna prior to next month's meeting		Tania/Donna
Health & Safety	No issues to report this month. No issues arising with pools opening under level two or any other Covid related issues.		
Financial Report	<ul style="list-style-type: none"> Finance report as attached Discussed the possible (but not expected) implications of NZSC funding and note that no funds will be sought from clubs if there is any future issues. 	Sue/Denyse	

Technical Report	No report received.		
Records Officer Report	Move that the attached records be ratified noting Zac Reid record time should read 7:53.06	Tracey/Denyse	
Taranaki Events	<ul style="list-style-type: none"> Long Distance Meet – discussion and review of event (carried over from July) – no discussion. 		
National Events	No events required to discuss.		
Transfers	<ul style="list-style-type: none"> No transfers recorded this month. 		
Flannagan Cup	<ul style="list-style-type: none"> Debrief minutes from February were received and circulated 		
Upcoming Events:	<ul style="list-style-type: none"> AGM 14 October 2021 Nominations due 8 October Documentation (annual report and discussion paper) to be circulated 30 September To approach 'Appoint better boards' website candidates Junior Camp 2-3 October 2021 – board discussed viability of holding camp during these uncertain times, 9 registrations of interest received, board decided to cancel due to lack of registrations and uncertainly surrounding alert levels, Clubs and persons registered to be advised. Fly Stroke Clinic 5 September 2021 – postponed, to reschedule new date once we are back in level one. SC Open Champs – 3-5 December 2021, new flyer required, aiming to have this completed by end of next week. 		<p>Tania Tania</p>
General Business	<ul style="list-style-type: none"> Taranaki Different & Better – date for meeting required urgently, to try and organise board members availability SNZ AGM – 26 September 2021 ST Centennial – Feb 2024 – sub committee required, Denyse volunteered to join, to approach life members to gauge their interest Storage shed costs to be investigated to store all of ST items in one place 		<p>Tania Board Tania</p>

Action List (carried forward)

- Regional constitution update to reflect VTO amendment (awaiting confirmation from SNZ)..... Tania
- Clubs to be informed of technical requirements and what their role is Technical
- Sharing of officials documentation within clubs Technical
- Technical training with Diane Farmer Rowan/Technical
- Flannagan Cup manual to be sent to ST Rowan/Flannagan Cup Committee
- Public Liability Insurance (Flannagan Cup) Sue
- Calendar – to include Taranaki Primary Schools event Donna
- Storage of archives Board/Tania

Meeting closed: 7.16pm

Next meeting dates:

12 October 2021	Zoom
14 October 2021	AGM (Stratford)
9 November 2021	
14 December 2021	

Signed as a true and correct record: 

Dated: 14:10:2021